



## CALLING FEATURES



All prices are based on a per line monthly rate, unless stated otherwise. All applicable taxes and fees will apply. Prices are subject to change.

### All customers will receive the following features FREE upon request:

#### 900 Call Block

Prevents anyone from calling a 900 number from your telephone.

#### 3-Way Calling

Add a third party to an existing telephone conversation.

##### To set up a 3 way call:

- Press switch hook or flash, listen for 3 beeps and a steady dial tone.
- Dial third party's number. If busy or no answer, press switch hook twice to reconnect to the first call.
- After third party answers, press switch hook for a 3-way call.

#### Call Transfer

Redirect a call to another party and then hang up while the other two parties continue their conversation.

##### To transfer a call:

- Press switch hook, listen for dial tone.
- Dial third party's number. If busy or no answer, press switch hook twice to reconnect to the first call.
- Hang up or announce the call, then hang up.

#### Consultation Hold

Temporarily place a call on hold and then retrieve it again.

##### To activate:

- Press switch hook, call is on hold.
- To retrieve call from hold status, press switch hook again.

#### Non-Published/Non-List Number

Prevents the phone company from giving out or listing your phone number.

#### Anonymous Call Rejection **\$3.00**

Automatically reject anonymous calls - all incoming calls with a number marked "private" are routed to an announcement indicating you do not accept private calls.

##### To activate:

- Dial \*77, listen for announcement.
- Calls marked "private" will be routed to announcement.

##### To deactivate:

- Dial \*87, listen for announcement.
- Calls marked "private" will now be allowed to ring through.

#### Budget Toll **\$3.00**

Set a specific number of minutes of toll service (long distance) available per month on your phone.

#### Call Forward **\$2.00**

Redirect calls from your number to another number. Your phone will signal with a short ring each time a call is forwarded. You can still make outgoing calls, but you can't receive incoming calls unless you deactivate the feature.

##### To activate:

- Dial \*72, listen for 3 beeps, then dial tone.
- Dial number to forward calls to.
- Press #, listen for 3 beeps, hang up.

##### To deactivate:

- Dial \*73, listen for 3 beeps, hang up.

#### Call Forward Busy **\$3.00**

All calls to your line are redirected to another number when your line is busy.

##### To activate:

- Dial \*90, listen for 3 beeps, then dial tone.
- Dial number to forward calls to.
- Press #, listen for 3 beeps, hang up.

##### To deactivate:

- Dial \*91, listen for 3 beeps, hang up.

#### Call Forward No Answer **\$3.00**

All calls to your line are redirected to another number after a specified number of rings.

##### To activate:

- Dial \*92, listen for 3 beeps, then dial tone.
- Dial number to forward calls to.
- Press #, listen for 3 beeps, hang up.

##### To deactivate:

- Dial \*93, listen for 3 beeps, hang up.

#### Call Screening **\$3.00**

Create a list of up to fifteen phone numbers from which you do not wish to receive calls. Calls from these numbers are sent to an announcement that informs the caller you are not receiving calls at this time.

##### To activate:

- Press \*60.
- Press 0 to repeat instructions.
- Press 1 to review the numbers on your Call Screening list.
- Press 3 to turn Call Screening on/off.
- Press # if you want to add a number to your Call Screening list.
- Press \* if you want to delete a number from your list.

##### To add a number immediately after a call:

- Hang up, then lift receiver and listen for dial tone.
- Press \*60.

<b>Caller Waiting</b>	<b>\$3.50</b>	<b>Last Call Return</b>	<b>\$3.00</b>
You will be notified of an incoming call and can either suspend the first call, ignore the incoming call, or place the first call on hold while answering the second call.		Dial a code and have a call automatically returned to the last person who called or attempted to call you.	
<b>Caller ID</b>	<b>\$5.00</b>	<b>To activate:</b>	
The name, phone number, time and date of the calling party are displayed on your caller ID equipment.		- Press *69. Announcement will tell you the phone number of the person who last called you.	
<b>Caller ID Block</b>	<b>\$3.00</b>	- Hang up if you do not wish to return the call.	
Prevents your number from appearing on someone else's caller ID unit.		- If you wish to return the call, press 1.	
<b>Continuous Redial</b>	<b>\$3.00</b>	<b>To deactivate:</b>	
Your phone will continuously attempt to redial a busy number. When the line is free, you will be alerted with a special ringing, and the call will automatically be made.		- Press *89.	
<b>To activate:</b> dial *66		<b>Originating Call Management</b>	<b>\$3.00</b>
- If the line is busy, listen for 3 beeps or announcement. Hang up.		Control the type of calls that are placed from your phone and restrict access to specific callers. Have the ability to allow or block calls to specific numbers and call types.	
- You will hear a short-short-long ring when line is free.		<b>Personal Billing</b>	<b>\$3.00</b>
- Your call will automatically be made when you lift the handset.		Up to four users can share a single telephone line, each having a unique Personal Identification Number (PIN). When making a phone call, each user enters their specific PIN. Each user then receives a separate monthly bill for toll charges associated with their PIN.	
- If the line is not busy, listen for ringing. Wait for answer.		<b>Preferred Call Forward</b>	<b>\$3.00</b>
<b>To deactivate:</b> dial *86		Create a list of up to 15 phone numbers that are forwarded when they call you. All other calls will ring your phone.	
<b>Distinctive Ring</b>	<b>\$7.50</b>	<b>To use:</b>	
Have up to three phone numbers with unique ringing patterns on the same line.		- Press *63. Listen to instructions.	
<b>To use:</b>		- Press 0 to repeat instructions.	
- Main number - one long ring		- Press 1 if you want to review the numbers on your list.	
- Second number - two short rings		- Press 3 if you want to turn Preferred Call Forward on/off.	
- Third number - short-long-short ringing pattern		- Press # if you want to add a number to your list.	
<b>Do Not Disturb</b>	<b>\$3.00</b>	- Press * if you want to delete a number from your list.	
Prevents incoming calls from ringing on your phone. Only callers with your personal identification number (PIN) can ring your phone.		- Press 08 if you want to delete all numbers from your list.	
<b>To activate:</b>		- To add the last caller to your forward list, dial #01#.	
- Dial *54, listen for 3 beeps, then hang up.		<b>Priority Ringing</b>	<b>\$3.00</b>
<b>To deactivate:</b>		Program your phone to ring with a special ringing pattern whenever you are called from a select list of up to 15 phone numbers. A short-long-short ringing pattern will be used for these calls.	
- Dial *55, hang up.		<b>To activate:</b>	
<b>To set or change your PIN:</b>		- Press *61. Listen to instructions.	
- Dial *56, listen for three beeps and steady dial tone.		- Press 0 if you want to repeat the instructions.	
- Enter PIN (maximum of 7 digits).		- Press 1 if you want to review the numbers on your list.	
- Depress #, then listen for 3 beeps. Hang up.		- Press 3 if you want to turn Priority Ringing on/off.	
<b>Find Me</b>	<b>\$3.95 Business: \$12.95</b>	- Press # if you want to add a number to your Priority Ringing list.	
Integrates up to six of your phone numbers (home, office, cell phones) so callers can reach you with one call.		- Press * if you want to delete a number from your list.	
<b>To activate:</b>		- Press 08 if you want to delete all numbers from your list.	
- Call 725-3463 (725-FIND)..		<b>Reminder Service</b>	<b>\$2.00 Business: Call for quote</b>
		Schedule a one-time or recurring wake-up or reminder call for your phone.	
		<b>To access:</b> dial 725-5600.	
		- Press 1 to schedule a wake-up call for your phone.	
		- If you are away from home, press 2 to schedule a wake-up call, then enter your 10 digit phone number.	
		- Enter your PIN (default - last 4 digits of phone number).	

<b>Remote Call Forward</b>	<b>\$5.00</b>	<b>Toll Control</b>	<b>\$3.25</b>
Activate your call forwarding feature when you are away from home.		Prevents long distance calls from being made on your phone without first dialing a PIN (Personal Identification Number).	
<b>To activate:</b>		<b>To activate:</b>	
- Dial 725-9444 to access the system.		- Press *13, listen for dial tone, enter 4 digit PIN.	
- Enter the phone number to be forwarded and your pre-selected 4 digit PIN.		- Listen for 3 beeps, then dial tone.	
- Listen for beeps and then dial tone.		- Complete your phone call.	
- Dial *72, wait for beeps and dial tone, then enter the phone number to which you want your calls forwarded.		<b>To change your PIN:</b>	
<b>To deactivate:</b>		- Press *12, listen for 3 beeps, then dial tone.	
- Dial 725-9444 to access the system.		- Enter old PIN.	
- Enter the phone number that is forwarded followed by your PIN.		- Press #, listen for 3 beeps, then dial tone.	
- Listen for beeps and dial tone.		- Enter new PIN (4 digits), press #, listen for 3 beeps, hang up.	
- Dial *73, listen for confirmation beeps, then hang up.		<b>Toll Restrict</b>	<b>\$3.50</b>
<b>Special Call Acceptance</b>	<b>\$3.00</b>	Prevents any long distance calls from being made.	
Screen incoming calls by creating a list of 15 phone numbers from which you are willing to accept calls. Calls from other numbers are sent to an announcement that informs the caller you are not receiving calls at this time.		<b>Trunk Hunting</b>	<b>\$7.75</b>
<b>To use:</b>		Businesses with multiple lines can avoid missing calls when one line is busy. Trunk Hunting allows a call to connect with an idle line in a chosen group of lines in a specific sequence.	
- Press *64. Listen to instructions.		<b>Voice Mail</b>	<b>\$5.00 Business: \$6.95</b>
- Press 0 to repeat the instructions.		Works like an answering machine without the equipment, allowing callers to leave a message when you are not home or when your line is busy.	
- Press 1 to review the numbers on your list.		<b>To access:</b>	
- Press 3 if you want to turn Special Call Acceptance on/off.		- Dial *98 (when you are home) or Dial 725-MAIL (725-6245) away from home.	
- Press # to add a number to your Special Call Acceptance list.		<b>To change number of rings:</b>	
- Press * to delete a number from your list.		- Voice mail will pick up after a designated number of rings. To change this number, dial *95.	
- Dial 08 to delete all numbers from your list.		<b>Voice Mail To Email Forward</b>	<b>\$2.00</b>
<b>Speed Dial 8 Number</b>	<b>\$2.00</b>	Forwards your voice mail messages to your email inbox.	
Call up to 8 selected phone numbers quickly by dialing an assigned code.		<b>Additional Voice Mail Box</b>	<b>\$2.00</b>
<b>To set up a Speed Dial number:</b>			
- Dial 74# (codes 2-9).			
- Listen for 3 beeps and dial tone.			
- Enter speed calling code (2-9).			
- Dial desired number, press #, listen for 3 beeps, hang up.			
<b>To use Speed Dial:</b>			
- Dial speed dial code (2-9)#.			
<b>Speed Dial 30 Number</b>	<b>\$3.00</b>		
Call up to 30 selected phone numbers quickly by dialing an assigned code.			
<b>To set up a Speed Dial number:</b>			
- Dial 75# (codes 20-49).			
- Listen for 3 beeps and dial tone.			
- Enter speed calling code (20-49).			
- Dial desired number, press #, listen for 3 beeps, hang up.			
<b>To use Speed Dial:</b>			
- Dial speed dial code (20-49)#.			
<b>Telemarketer Call Screening</b>	<b>\$2.50</b>		
Intercepts all calls. All callers must enter 8 to get through.			



NVC  
3211 7<sup>th</sup> Ave SE – Suite 102  
Aberdeen, SD 57401

[www.nvc.net](http://www.nvc.net)

Phone: 725-1000  
Toll-Free: 1-888-919-8945